

**2016 AGM AND 2017 BUDGET PRESENTATION FOR PARENTS ON WEDNESDAY**  
**26 OCTOBER 2016 AT 18:30 IN THE SCHOOL HALL**

**(Registration from 18:00 in hall foyer. Parking available on the sports field)**

**AGENDA**

1. Welcome & opening remarks – **Mrs. S Jonker**
  2. Attendance/Apologies – kindly sign the attendance register circulated
  3. Confirmation of the previous minutes
  4. Reports on 2016 activities
    - 4.1. Principal’s report – **Mr. J P Fourie**
    - 4.2. SMT reports
      - 4.2.1. Deputy Principal – **Mrs. S Jonker**
      - 4.2.2. HOD Foundation Phase – **Mrs. Y J Smith**
      - 4.2.3. HOD Intersen Phase – **Mrs. J A Holloway**
      - 4.2.4. HOD Educational Guidance in Foundation Phase – **Mrs. S Pillay**
      - 4.2.5. HOD Educational Guidance in Intersen Phase – **Mrs. J Fleetwood**
      - 4.2.6. HOD Extra Curricular report – **Mr. J Richard**
  5. Fundraising Committee Chairperson’s report – **Mrs. A van Blerk**
  6. SGB Chairperson’s report – **Mr. R Emery**
  7. 2016 Financial report – **Mr. R Emery**
  8. Presentation of proposed 2017 School Budget – **Mr. R Emery**
    - 8.1. Resolution to accept 2017 Budget as proposed
    - 8.2. Resolution to supplement budget deficits from other budgeted items
    - 8.3. Resolution w.r.t. the cumulative effect of exemptions & bad debts
    - 8.4. Payment of additional remuneration to GDE employees, as disclosed
    - 8.5. Resolution to charge school fees in 2017
    - 8.6. Resolution w.r.t. School fee amount per learner per annum.
    - 8.7. Maintaining an Investment Account
    - 8.8. Appointment of Auditors
  9. Resolutions to be adopted w.r.t. 2017 – **Mr. R Emery**
    - 9.1. Academic programme
    - 9.2. Extra Curricular programme
    - 9.3. Resolutions regarding School fees:
      - 9.3.1. Method of Payment of School fees
      - 9.3.2. School fee payment plan
      - 9.3.3. When School fees are due
      - 9.3.4. Procedures – Non-payment of School fees
      - 9.3.5. The charging of interest on late payments
      - 9.3.6. Procedures followed w.r.t. the granting of exemptions
      - 9.3.7. Discount on School fees
      - 9.3.8. Additional monetary contributions
- Questions and answers**
10. Closure