

**NOTICE IS HEREBY GIVEN OF THE 2017 AGM AND 2018 BUDGET  
PRESENTATION FOR PARENTS ON WEDNESDAY 25 OCTOBER 2017 AT  
18:30 IN THE SCHOOL HALL**  
**(Registration from 18:00 in hall foyer. Parking available on the sports field)**

**AGENDA**

1. Welcome & opening remarks
2. Attendance/Apologies
3. Confirmation of the previous minutes
4. Reports on 2017 activities
  - 4.1. Principal's report
  - 4.2. SMT reports
    - 4.2.1. Deputy Principal's report
    - 4.2.2. HOD Foundation Phase report
    - 4.2.3. HOD Intersen Phase report
    - 4.2.4. HOD Educational Guidance (Gr 1 – 3) report
    - 4.2.5. HOD Educational Guidance (Gr 4 – 7) report
    - 4.2.6. Acting HOD Extra-Curricular report
5. Fundraising Committee Chairperson's report
6. SGB Chairperson's report
7. 2017 Financial report
8. 2018 Budget Presentation
  - 8.1. Resolution to accept 2018 Budget as proposed
  - 8.2. Resolution to supplement budget deficits from other budgeted items
  - 8.3. Resolution w.r.t. the cumulative effect of exemptions & bad debts
  - 8.4. Payment of additional remuneration to GDE employees, as disclosed
  - 8.5. Resolution to charge school fees in 2018
  - 8.6. Resolution w.r.t. School fee amount per learner per annum.
  - 8.7. Maintaining an Investment Account
  - 8.8. Appointment of Auditors
9. Resolutions to be adopted w.r.t. 2018
  - 9.1. Academic Programme
  - 9.2. Extra Curricular Programme
  - 9.3. Resolutions regarding School fees:
    - 9.3.1. Method of Payment of School fees
    - 9.3.2. School fee payment plan
    - 9.3.3. When School fees are due
    - 9.3.4. Procedures – Non – payment of School fees
    - 9.3.5. The charging of interest on late payments
    - 9.3.6. Procedures followed w.r.t. the granting of exemptions
    - 9.3.7. Discount on School fees
    - 9.3.8. Additional monetary contributions

**Questions and answers**

10. Closure

The full proposed budget will be available for scrutiny during normal school hours, by Parents, in the Admin office **from 09/10/2017 to 20/10/2017** – regrettably it may not be removed from the School premises. **Comments/queries are to be submitted in writing, at the Admin Office, or via email to [info@ckps.co.za](mailto:info@ckps.co.za), by 12:00 on 20/10/17**. Kindly direct your comments/queries to: **The SGB Treasurer: Constantia Kloof Primary School.**

**PROPOSED: 2018 BUDGET  
INCOME/EXPENSE STATEMENT**

ITEM		2017	2018	% increase
GDE - Resource Allocation		621 270	684 054	10.11%
<b>INCOME</b>				
Fees		11 948 000	13 500 000	12.99%
Fund Raising Committee		200 000	200 000	0.00%
Interest Received		90 000	90 000	0.00%
Tuck-shop Rental		16 500	16 500	0.00%
<b>INCOME (FEES ONLY)</b>		<b>12 254 500</b>	<b>13 806 500</b>	<b>12.66%</b>
GDE - Resource Allocation		621 270	684 054	10.11%
<b>TOTAL INCOME (GDE INCLUDED)</b>		<b>12 875 770</b>	<b>14 490 554</b>	<b>12.54%</b>
<b>EXPENSES</b>				
Capital Expenses		140 000	250 000	78.57%
Early Bird Discounts - 2%	2	238 960	270 000	12.99%
Educational - (Fees)		5 100 934	5 114 819	0.27%
Educational - (GDE - learner TLSM)		310 635	342 027	10.11%
Extra Mural - Fees		236 950	414 600	74.97%
Fees - Provision for Bad debts - 16%	16	1 435 645	1 862 784	29.75%
Fees - Full Subsidy - 6%	6	468 362	793 800	69.48%
Fees - Partial Subsidy - 5%	5	468 362	661 500	41.24%
Fees - Conditional Subsidy - 1%	1	58 545	132 300	125.98%
Fundraising Committee		200 000	200 000	0.00%
Maintenance - (Fees)		1 141 248	1 199 488	5.10%
Maintenance - (GDE - Maintenance)		73 561	82 086	11.59%
Medical Contingency Fund		-	-	#DIV/0!
Operational - (Fees)		2 693 196	2 820 364	4.72%
Operational - (GDE - services)		236 083	259 941	10.11%
Vehicle Replacement Fund		50 000	50 000	0.00%
<b>Expenses - (Fees)</b>		<b>12 232 202</b>	<b>13 769 655</b>	<b>12.57%</b>
Expenses - (GDE)		620 279	684 054	10.28%
<b>TOTAL EXPENSES</b>		<b>12 852 481</b>	<b>14 453 709</b>	<b>12.46%</b>
<b>NETT INCOME (FEES)</b>		<b>22 298</b>	<b>36 845</b>	<b>65.24%</b>
<b>NUMBER OF LEARNERS</b>		<b>1 030</b>	<b>1 080</b>	<b>4.85%</b>
<b>ANNUAL SCHOOL FEES / LEARNER</b>		<b>11 600</b>	<b>12 500</b>	<b>7.76%</b>