



**Notice is hereby given of a School Governing Body Nomination and Election meeting to be held in the hall from 18:00 on Tuesday, 06 March 2018.
(Secure parking on the field & child minding available)**

AGENDA

1. 18:00 – Registration commences in the hall foyer - maximum 2 parents/guardians per family, with the **youngest child's class teacher**
 - a.) Collect voting slip upon registration
2. 18:30 - Nomination meeting commences in the hall
 - a.) Call for further nominations from the floor
 - b.) Open nomination box
 - c.) Check all nomination form for correctness
 - d.) Announce nominees
 - e.) Nominees given an opportunity to introduce themselves
 - Who are you & what are your qualifications?
 - Child/ren's grades & teacher/s?
 - What do you have to offer the school as an SGB member?

**If the 15% Quorum is achieved, we continue with the Election meeting –
Parents need to vote for six (6) SGB members from the Parent body**

3. 19:00 - Election meeting – Nominees sit in front row, clearly displaying the numbers allocated to them
 - a.) Votes cast on stage – come up via the left-side stairs
 - b.) Cast your vote for a **maximum** of **six (6)** of the nominated parents.
 - c.) Leave stage via right-side stairs
 - d.) Ballot paper placed in ballot boxes
 - e.) Collect your child/ren's civvies day slips as you leave the hall
(Parents are welcome to leave at this stage, but are also welcome to stay & observe the counting process)
4. Ballots counted in the staffroom – Candidates may observe this process but **may not** interfere with the process in any way.
5. The names of the 6 successful candidates are announced.