

CONSTANTIA KLOOF PRIMARY SCHOOL

INTERSEN PHASE

Dear Parents

ASSESSMENT PLANNING FOR TERM FOUR 2021

Welcome to term 4 of 2021. Please take note of all the assessments planned for term 4 as per the Assessment Planner. Please note that **as per the Department all assessments must be done at school**. Should a learner be absent for an assessment, it is the **learner's responsibility** to make up for what has been missed, not the educator's.

In the case of a controlled test being missed, a doctor's note is required, and if this is provided, alternative arrangements can be made. **Please note that learners who miss their controlled tests and other assessments ARE NOT automatically given a class average, this is often assumed by parents and is totally incorrect. The learner receives marks only for the work completed by him/her.**

Please note that the learners will be writing controlled tests and note examinations. Normal classes will therefore resume after the test period.

We urgently request that children are not taken out of school for long weekends, timeshares etc. Education is very "hands on" now and requesting worksheets from the educators will never replace the teaching that goes on in the classroom!

Reports for the fourth term will be issued to the learners on WEDNESDAY, 15 DECEMBER 2021. **Requests for reports to be handed out earlier, for whatever reason, will not be entertained. Reports will only be issued to the learner or parent/s of that learner, so please do not request that the report be given to friends or other people to collect.**

Thanking you for your co-operation and wishing you a productive third term!

Yours sincerely

Mrs J. Beeslaar
HOD Intersen Phase.

Mr J.P. Fourie
Principal.

Reply Slip:

I, _____ (parent/guardian) of _____ in

Grade _____, acknowledged the information regarding Assessments for Term 4.

Signature

Date