



Dear Parent,

13 January 2026

Welcome to CKPS! I trust that your child will settle in quickly and have a wonderful year at CKPS.

Please take note of the following in order to make this transition to a new school go as smoothly as possible:

- On Wednesday, 14 January, all new learners in Grade 2-7 are to congregate in the school hall.
- Please ensure that your child's **final 2025 report** is brought to school and handed in on the first day. They will be asked for it. A copy will be made and the original returned to you.
- Transfer cards will also be requested.
- **Vaccination or Health cards** are needed for our new learners. Please supply a copy.
- New learners will be welcomed and briefed in the hall before going to join their respective register classes.
- As we are attempting to go paperless, all forms of communication, information and correspondence is done via the D6 School Communicator, which can be downloaded on any device that has Internet access. This includes the extra mural and assessment timetables per term.
- It is important to familiarise yourself with the logistical aspects of the school as soon as possible. A perfect way to do so, is via the **Information Mornings scheduled as follows:**
  - 17 January**
    - 08:00: Gr 1,2 & 3** parents meet in the hall for a presentation and then move to meet the teachers.
    - 10:00: Gr R** parents meet in the hall for a presentation and to meet the teachers
  - 24 January**
    - 08:00: Gr 5 & 7** parents meet in the hall for a presentation and then meet the teachers.
    - 10:00: Gr 4 & 6** parents meet in the hall for a presentation and then meet the teachers.
- A newsletter comes out, also on the D6, once a month, which has pertinent information, achievements, dates and other information regarding day to day school life. Please make a point to read these.
- An educator will also give you a courtesy call in the next two weeks to determine how your child is settling in and to give you an opportunity to voice/share any concerns or information that you feel we may need to have.
- Please use the diaries issued as a communication tool and to monitor homework given on a daily basis. It also contains information that is relevant to our school.

Furthermore, should you need to inform us of any relevant information regarding your child that you feel we need to be aware of, please kindly email the relevant DH or educator. A list of names and email addresses is available on the Communicator to guide you. Alternatively use the [info@ckps.co.za](mailto:info@ckps.co.za) address and your email will be forwarded to the correct person. All matters discussed are kept confidential.

Thank you for your assistance with the above. We look forward to a successful year with you and your family.

Kind regards

Mrs J Fleetwood  
Deputy Principal